

Creating your Single Sign-On Account for the PowerSchool Parent Portal

1. Go to the district PowerSchool website:
<https://plainview.powerschool.com/public/>

2. Click on the Create Account button at the bottom of the page

Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)



Create Account

3. You will now be taken to a page where you can create your new account. All the Parent Account fields are required in order to create your new account. Your user name and password can be whatever you want them to be, just remember your password must be at least 6 characters long.

Create Parent Account

First Name	<input type="text" value="John"/>
Last Name	<input type="text" value="Doe"/>
Email	<input type="text" value="jdoe@email.com"/>
Desired Username	<input type="text" value="jdoe"/>
Password	<input type="password" value="••••••"/>  Better
Re-enter Password	<input type="password" value="••••••"/>

Password must:

- Be at least 6 characters long

- After you have entered your new account information you will need to enter the information for your child/children that you want to link to this account. If you don't know your Parent Access ID and Password for your children feel free to contact the school to get that information.

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

	Student Name	Access ID	Access Password	Relationship
1.	Emily Doe	emdoe	Daughter
2.	Jacob Doe	jadoe	Son
3.	Karsen Doe	kadoe	Son
4.	Mitchell Doe	midoe	Son
5.				-- Choose
6.				-- Choose
7.				-- Choose

Enter

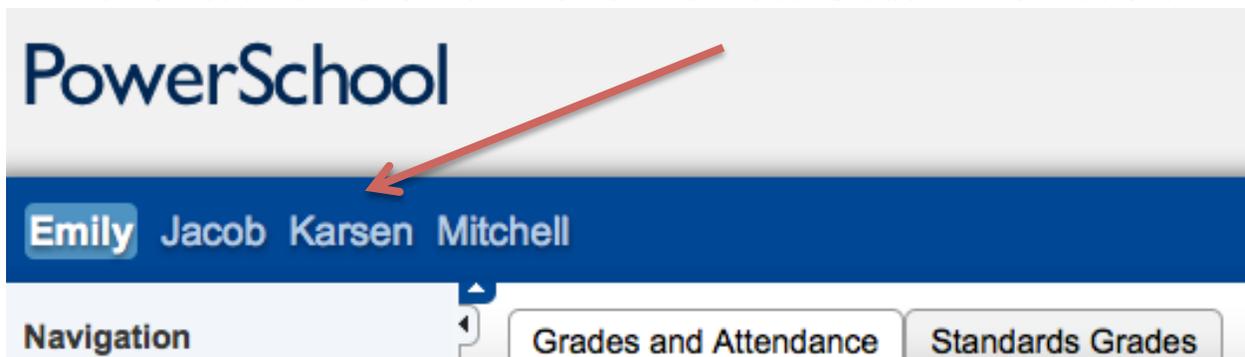
Type in the first and last name of your child.

Type in your Parent Access User Name for your child.

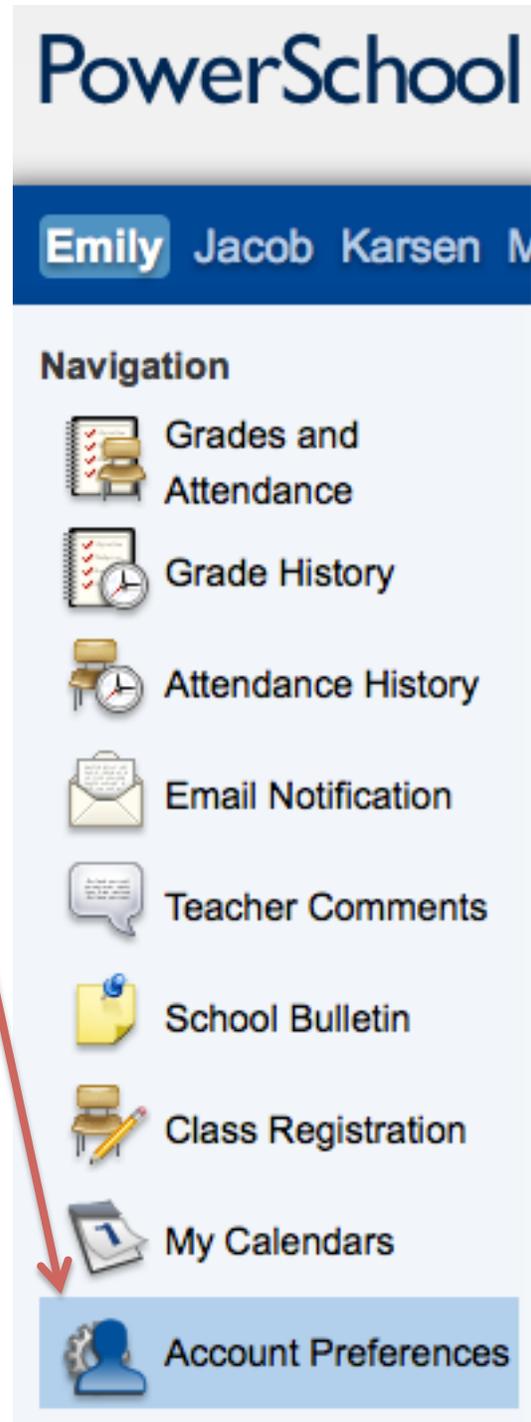
Type in your Parent Access password for your child.

Please select your relationship to this student from the drop down menu.

- After you have created your new account, you will be able to see your child/children listed in the top left corner of the screen. You can now click on each child to view his/her individual student information.



6. You can view your account information at any time by clicking on the Account Preferences link on the bottom left of the screen. Here you can change your username, password, email address, and add or remove children to your account.



7. If you ever forget your User Name and/or Password for your new account, there is a “Having trouble signing in?” link on the PowerSchool logon screen. You can use this link to have your User Name and/or Password emailed to the address you entered when you setup your account.

Parent Sign In

Username

Password

[Having trouble signing in?](#)

Sign In